

## **Syllabus for 2013-2014**

B.A. 2<sup>nd</sup> Year

**(PUBLIC ADMINISTRATION)**

**Paper Name: Indian Administration**

**Semester—3<sup>rd</sup>**

### **Unit-I**

#### **1) Evolution of Indian Administration**

- i) Evolution :
  - (i) Administration in Ancient India
  - (ii) Administration in Medieval India
  - (iii) Administration in Modern India
- ii) Features: Salient features of India Administration; its role in the context of democratic system and socio-economic Development.

### **Unit-2**

#### **2) Union Government and Administration:**

- i) President - Powers, function & position
- ii) Prime Minister - Powers, functions and position
- iii) Council of Ministers - Structure and functions
- iv) Cabinet secretariat - Structure and functions.
- v) Centre-State Administrative Relationship
- vi) Centre-State Financial Relationship

### **Unit-3**

#### **3) Ministries:**

- iv) Union Ministry of Home, its organization & functions
- v) Union Ministry of Finance, its organization & functions
- vi) Union Ministry of Rural development, its organization & functions.

### **Unit-4**

#### **4) Judiciary & Quasi Judicial bodies:**

- i) Supreme Court – Structure, powers and functions.
- ii) The High Court of a State, structure, Powers & Functions
- iii) Appointments of Supreme Court & High Court Judges
- iv) Administrative Tribunals,
- v) LokPal & Lokayukta
- vi) Right to Information Act, 2005

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